Day Camp Drop-Off & Pick-Up Procedures

Dear parents/guardians, in order to ensure the safety of your child, the following Day Camp procedures are implemented. If you need to change your child's drop-off/pick-up location or are running late, you MUST contact our main office immediately (camp@hishill.org / 830-995-3388), or text Connor Patterson (whose number is on the office's answering machine during camp weeks).

Drop-Off Procedures

1. **Monday Only**:
    A. Check-in at your designated location
        - Boerne Bible Church Location = 7:50 AM (Church parking lot)
        - His Hill Ranch Camp Location = 8:15 AM (Outside the Chapel)
    B. Visit the designated check-in tables when you arrive
    C. Our team will direct you to your camper's group & counselor
2. **Tuesday – Friday:** Please bring your camper(s) directly to their counselor
        - Boerne Bible Church = 7:50 AM
        - His Hill Ranch Camp = 8:45 AM

Pick-Up Procedures

1. **Boerne Pick-up**: 5:20 PM at Boerne Bible Church
    - When the bus arrives in Boerne, campers and counselors exit the bus and will stay in their cabin groups as they go to their designated meeting spots. ***Please wait*** for them to walk to their assigned group spot before signing out your camper.
    - Parents/guardians MUST sign their camper out by going to the counselor with the correct group sign. The counselor will check the pick-up sheet and confirm identity by checking the adults driver's license, then have them sign their camper out.
    - Please give space and time for camper to exit the bus before retrieving your camper!

2. **Comfort Pick-up**: 4:45 PM
    - Please wait in your vehicle until the campers and counselors exit the chapel building. This helps minimize distractions for the kids as they listen to their last chapel session. Then, you may find your campers counselor to sign them out.

There is no closing ceremony for Day Camp.

Bus Safety:

PLEASE REVIEW THIS WITH YOUR CHILD BEFORE CAMP

1. Always listen to the bus driver and counselors on the bus.
2. No one enters the bus without the driver's permission.
3. Everyone must remain seated while the vehicle is moving.
4. Nothing can be put outside of the windows.

Please Remember…

1. On Monday, you must register your camper at the drop-off/pick-up location that you choose during registration.
2. **Submit all required forms/paperwork 2 weeks prior to Day Camp registration.**
3. **His Hill Registration** is at our chapel Monday at **8:15 AM**. Tuesday-Friday drop-off time is 8:45 AM.
4. **Boerne Registration** is at Boerne Bible Church Monday at **7:50 AM**. Tuesday-Friday drop-off times are also 7:50 AM.